



**Mississippi Department of Education  
School Improvement Grant (SIG) 1003(g)  
Grant Renewal Application**

**Office of School Recovery  
P. O. Box 771  
Jackson, MS 39205  
601-359-1003**

## **Mississippi School Improvement Grant (1003g) Grant Renewal Criteria**

**Leading and Achievement (Lagging) Indicators:** Student assessment data will not be available until July; therefore, grant renewal for 2012-2013 will be based on a school meeting 6 of 9 relevant leading indicators and on target to meet 50% of the applicable achievement indicators. A district will be deemed on target to meet achievement indicators based on the interim data that they provide to MDE for review. Interim data includes, but is not limited to MS practice test results or comparable data.

Grant renewal decisions will also reflect a district's implementation of their approved plan and adherence to School Improvement Grant 1003 (g) turnaround or transformation requirements.

### **Leading Indicators**

- Number of minutes within the school year and school day
- Student participation rate on State assessments in reading/language arts and in mathematics, by student subgroup
- Dropout rate
- Student attendance rate
- Number and percentage of students completing advanced coursework (e.g., AP/IB), early-college high schools, or dual enrollment courses
- Discipline incidents
- Truants
- Distribution of teachers by performance level on an LEA's teacher evaluation system
- Teacher attendance rate

### **Achievement Indicators**

- School improvement status and AYP targets met and missed
- Percentage of students at or above each proficiency level on State assessments in reading/language arts and mathematics, by grade and by student subgroup
- Average scale score on State assessments in reading/language arts and mathematics, by grade, for the "all students" group, for each achievement quartile, and for each subgroup
- Percentage of limited English proficient students who attain English language proficiency
- Graduation rate
- College enrollment

**Implementation:** Ratings will be based on Office of School Recovery monitoring reports.

Year 1 Implementation	< 25% of indicators of implementation rated as Not Addressed or No Evidence
Year 2 Implementation	< 10% of indicators of implementation rated as Not Addressed or No Evidence
Year 3 Implementation	No indicators of implementation rated as Not Addressed or No Evidence

In addition to meeting the thresholds for implementation described in the above chart, districts and schools are expected to show a continuum of progress moving from emerging evidence of meeting implementation standards through satisfactory evidence of meeting implementation standards and into exceeding the standards.

**Finance:** Ratings will be based on the timely expenditure of grant funds in accordance with the approved SIG application, federal guidance, and purchasing.

**As part of the grant renewal process, districts will need to submit the following items to the Office of School Recovery by June 1, 2012:**

#### **Cover Page**

Complete the cover page and attach all other documents in order after this page.

#### **LEA Assurances**

Sign and date the assurances.

#### **Executive Summary**

Mississippi Star Reports (**additional information on page 11**)

- Intervention Report
- SIG Plans (100%)
- Leading Indicators Report
- Lagging Indicator Report

#### **Budgets**

##### **Cohort 1 Schools**

Year 3 Budget and Narratives

##### **Cohort 2 Schools**

Year 2 Budget and Narrative

Year 3 Budget and Narrative

Budget narratives should align with the approved SIG plan. Any programmatic or budgetary modifications that are not in the approved LEA/ School plan should be requested following the budget amendment process with any requested revisions reflective of current needs assessment data.

## School Improvement Grant (SIG) 1003(g) Grant Renewal Application

***District Name:***

***District State Code:***

***District NCES Identification Code:***

***School Name:***

***School NCES Identification Code:***

***Address:***

***District Contact:***

***Phone:***

***Email:***

***Fax:***

	<b><i>District (LEA)</i></b>	<b><i>School</i></b>	<b><i>Total Award:</i></b>
<b><i>Year 2 Award</i></b>			
<b><i>Year 3 Award</i></b>			

***For MDE use only***

***Date Received:*** \_\_\_\_\_

**Mississippi Department of Education Approval**

\_\_\_\_\_ Bureau Manager, OSR      \_\_\_\_\_ Bureau Director, OSR

# LEA ASSURANCES

Certain terms and conditions are required for receiving funds under the School Improvement Grant and through the Mississippi Department of Education (MDE); therefore, by signing the following assurances, the grantee agrees to comply with all applicable federal, state, and local laws, ordinances, rules and regulations, provisions and public policies required and all assurances in the performance of this grant as stated below.

## School Improvement Grant (SIG) 1003(g)

The LEA must sign and return a copy of the following assurances as part of its application.

The LEA will use its School Improvement Grant to implement fully and effectively one of the following interventions in each of its Tier I and Tier II schools identified on the LEA grant application: (A) Turnaround Model; (B) Closure Model; (C) Transformation Model. LEA implementation of intervention models should adhere to all regulations in accordance with the final requirements for School Improvement Grants under section 1003(g) of Title I of the Elementary and Secondary Education Act (<http://www2.ed.gov/programs/sif/2010-27313.pdf>).

The LEA will establish annual goals approved by the SEA for student achievement on the State's assessments in both reading/language arts and mathematics and measure progress on the leading indicators in Section III of the final requirements in order to monitor and hold accountable each Tier I and Tier II school that it serves with school improvement funds, and establish goals (approved by the SEA) to hold accountable its Tier III schools that receive school improvement funds.

The LEA will report to the SEA school-level data that is required under Section III of the final requirements.

- Number of minutes within the school year and school day;
- Student participation rate on State assessments in reading/language arts and in mathematics, by student subgroup;
- Number and percentage of students completing advanced coursework (e.g., AP/IB), early-college high schools, or dual enrollment classes;
- Dropout rate;
- Student attendance rate;
- Discipline incidents;

- Truants;
- Distribution of teachers by performance level on an LEA’s teacher evaluation system;
- Teacher attendance rate;
- Percentage of students at or above each proficiency level on State assessments in reading/language arts and mathematics, by grade and by student subgroup;
- Average scale scores on State assessments in reading/language arts and mathematics, by grade, for the “all students” group, for each achievement quartile, and for each subgroup;
- Percentage of limited English proficient students who attain English language proficiency;
- School improvement status and AYP targets met and missed;
- College enrollment rates; and
- Graduation rate.

MDE will make grant renewal decisions for each school based on whether the school has satisfied the following requirements in regards to its annual performance targets for leading and achievement indicators:

- *Leading Indicators*—A school must meet 6 of 9 leading indicator goals.
- *Achievement Indicators*—The school must also meet a minimum of 50% of applicable achievement indicators.

MDE may grant exceptions to this rule only if highly unusual, extenuating circumstances occur.

### State Assurances

LEAs will establish an LEA-based School Improvement Officer or School Improvement Office that will be responsible for taking an active role in the day-to-day management of turnaround efforts at the school level in each identified Tier I, Tier II and Tier III school to be served by the application and for coordinating with the SEA.

LEAs that commit to serve one or more Tier I, Tier II, or Tier III schools that do not receive Title I, Part A funds are to ensure that each of those schools receive all of the State and local funds it would have received in the absence of the School Improvement Grant funds. Further, LEAs cannot use School Improvement Grant (SIG) funds to support district-level activities for schools that are not receiving SIG funds.

Awarded programs understand future funding opportunities may be hindered if per this or any grant opportunity/contract with MDE have not been met and/or reports are not submitted in a timely fashion.

#### Changes

This agreement will not be modified, altered, or changed except by mutual agreement by an authorized representative(s) of each party to this agreement and must be confirmed in writing through the Mississippi Department of Education grant modification procedures.

#### Independent Grantee

The grantee shall perform all services as an independent grantee and shall discharge all of its liabilities as such. No act performed or representation made, whether oral or written, by grantee with respect to third parties shall be binding on the Mississippi Department of Education.

#### Termination

The Mississippi Department of Education, by written notice, may terminate this grant, in whole or in part, if funds supporting this grant are reduced or withdrawn. To the extent that this grant is for services, and if so terminated, the Mississippi Department of Education shall be liable only for payment in accordance with payment provision of this grant for services rendered prior to the effective date of termination.

The Mississippi Department of Education, in whole or in part, may terminate this grant for cause by written notification. Furthermore, the Mississippi Department of Education and the grantee may terminate this grant, in whole or in part, upon mutual agreement.

Mississippi Department of Education may cancel an award immediately if the State finds that there has been a failure to comply with the provisions of an award, that reasonable progress has not been made or that the purposes for which the funds were awarded/granted have not been or will not be fulfilled.

Either the Mississippi Department of Education or the grantee may terminate this agreement at any time by giving 30 days written notice to the other party of such termination and specifying the effective date thereof. The grantee shall be paid an amount which bears the same ratio to the total compensation as the services actually performed bear to the total services of the grantee covered by the agreement, less payments of compensation previously made.

#### Access to Records

The grantee agrees that the Mississippi Department of Education, or any of its duly authorized representatives, at any time during the term of this agreement, shall have access to, and the right to audit and examine any pertinent books, documents, papers, and records of the grantee related to the grantee's charges and performance under this agreement. Such records shall be kept by grantee for a period of five (5) years after final payment under this agreement, unless the Mississippi Department of Education authorizes their earlier disposition. Grantee agrees to

refund to the Mississippi Department of Education any overpayments disclosed by any such audit. However, if any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 5-year period, the records shall be retained until completion of the actions and resolution of all issues, which arise from it.

#### Laws

This agreement, and all matters or issues collateral to it, shall be governed by, and construed in accordance with the laws of the State of Mississippi.

#### Legal Authority

The grantee assures that it possesses legal authority to apply for and receive funds under this agreement.

#### Equal Opportunity Employer

The grantee shall be an equal opportunity employer and shall perform to applicable requirements; accordingly, grantee shall neither discriminate nor permit discrimination in its operations or employment practices against any person or group of persons on the grounds of race, color, religion, national origin, handicap, or sex in any manner prohibited by law.

#### Copyrights

The grantee (i) agrees that the Mississippi Department of Education shall determine the disposition of the title and the rights under any copyright by grantee or employees on copyrightable material first produced or composed under this agreement; and, (ii) hereby grants to the MDE a royalty free, nonexclusive, irrevocable license to reproduce, translate, publish, use and dispose of, to authorize others to do so, all copyrighted or copyrightable work not first produced or composed by grantee in the performance of this agreement, but which is incorporated in the material furnished under the agreement, provided that such license shall be only to the extent grantee now has, or prior to the completion or full final settlements of agreement may acquire, the right to grant such license without becoming liable to pay compensation to others solely because of such grant.

Grantee further agrees that all material produced and/or delivered under this grant will not, to the best of the grantee's knowledge, infringe upon the copyright or any other proprietary rights of any third party. Should any aspect of the materials become, or in the grantee's opinion be likely to become, the subject of any infringement claim or suite, the grantee shall procure the rights to such material or replace or modify the material to make it non-infringing.

#### Personnel

Grantee agrees that, at all times, employees of the grantee furnishing or performing any of the services specified in this agreement shall do so in a proper, workmanlike, and dignified manner.



#### Assignment

Grantee shall not assign or grant in whole or in part its rights or obligations under this agreement without prior written consent of the Mississippi Department of Education. Any attempted assignment without said consent shall be void and of no effect.

#### Availability of Funds

It is expressly understood and agreed that the obligation of the Mississippi Department of Education to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at anytime, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the Mississippi Department of Education (MDE), the MDE shall have the right upon ten (10) working days written notice to the grantee, to reduce the amount of funds payable to the grantee or to terminate this agreement without damage, penalty, cost, or expenses to MDE of any kind whatsoever. The effective date of reduction or termination shall be as specified in the notice of reduction or termination.

#### Mississippi Ethics

It is the responsibility of the grantee to ensure that subcontractors comply with the Mississippi Ethics Law in regard to conflict of interest. A statement attesting to said compliance shall be on file by the grantee.

#### American Recovery and Reinvestment Act of 2009

The subgrantee agrees to the reporting and registration requirements of the American Recovery and Reinvestment Act as outlined in Exhibit 1 (pages 1-11) and Exhibit 2 that are included in the LEA Toolkit.

#### Other Assurances

The LEA/grantee adheres to the applicable provisions of the Education Department General Administrative Regulations (EDGAR): 34 CFR Subtitle A, Parts 1-99.

The grantee adheres to the applicable regulations of the Office for Civil Rights, U.S. Department of Education: 34 CFR Subtitle B, Parts 100-199.

The grantee adheres to 2 CFR part 225, Office of Management and Budget (Cost Principles for State, Local, and Indian Tribal Governments).

The grantee assures that salary and wage charges will be supported by proper time reporting documentation that meets the requirements of 2 CFR part 225, OMB Circular A-87.

---

Superintendent (Typed Name, and Signature)	Date
--	------

---

LEA Board Chair (Typed Name, and Signature)	Date
---	------

---

Federal Programs Coordinator (Typed Name, and Signature)	Date
--	------

---

Business Manager (Typed Name, and Signature)	Date
--	------

# EXECUTIVE SUMMARY

All grant recipients must address each intervention requirement of their selected intervention model. School and District leadership teams should review and update the following reports in Mississippi Star by **May 25, 2012**.

- Intervention Report
- SIG Plan 100% Report
- Leading Indicator Report \*
- Lagging Indicator Report \*

Prior to submitting reports, each school's transformation specialist should notify his/her assigned implementation specialist that reports are ready for review. Implementation specialists will review reports, provide coaching comments, and approve reports for submission. Once reports have been approved for submission, school transformation specialists or process managers may submit reports. An email verifying the successful submission of the reports and a PDF summary of the report will be sent from CII to the principal.

**\* Leading Indicator Report and Lagging Indicator Report from Mississippi Star should be updated to reflect summary data from 2011-2012. The district should submit all current data with the exception of the student performance data which will not be available until July.**

## **Appendix B:**

## **Budgets**

**The following section is to be completed by the Mississippi Department of  
Education - Office of School Recovery**

**Mississippi School Improvement Grant (1003g)  
Grant Renewal Criteria**

School \_\_\_\_\_

Date of Review \_\_\_\_\_

Leading Indicators	Indicator	Below Expectations	Achieved Expectations	Above Expectations	Data Not Yet Available
	Minutes in school day				
	Student participation rate <ul style="list-style-type: none"> <li>Reading/ Language Arts</li> <li>Mathematics</li> </ul>				
	Dropout rate				
	Student attendance rate				
	Advanced coursework <ul style="list-style-type: none"> <li>Dual Enrollment</li> <li>IB/AP</li> </ul>				
	Discipline incidents				
	Truants				
	Distribution of teachers by performance level				
	Teacher attendance rate				
Achievement Indicators (Lagging Indicators)	Indicator	Below Expectations	Achieved Expectations	Above Expectations	Data Not Yet Available
	Percent of students at or above proficient <ul style="list-style-type: none"> <li>Reading/ Language Arts</li> <li>Mathematics</li> </ul>				
	Average scale score <ul style="list-style-type: none"> <li>Reading/ Language Arts</li> <li>Mathematics</li> </ul>				
	Percent of LEP students achieving language proficiency				
	AYP status				
	College enrollment rates				
	Graduation rate				

Implementation	Indicator	Below Expectations	Achieved Expectations	Above Expectations	Data Not Yet Available
	• Organizational Structures				
	• Leadership				
	• Personnel /Professional Development				
	• Curriculum and Instruction				
	• Support Systems and Strategies				
	• Monitoring/ Data Collection				
Finance	Indicator	Below Expectations	Achieved Expectations	Above Expectations	Data Not Yet Available
	Allowable Costs				
	Cash Management				
	Supplement not Supplant				
	Procurement				
	Property Management				
	Reporting				

Comments:	
-----------	--

Continuation Funding Status	<input type="checkbox"/> Renew Grant <input type="checkbox"/> Probationary Renewal (Contingent upon successful completion of Corrective Actions) <input type="checkbox"/> Non- Renewal
-----------------------------	--

Deputy State Superintendent \_\_\_\_\_ Date\_\_\_\_\_

Bureau Manager, OSR \_\_\_\_\_ Date\_\_\_\_\_

Bureau Director, OSR Finance \_\_\_\_\_ Date \_\_\_\_\_